

Online Exam Portal

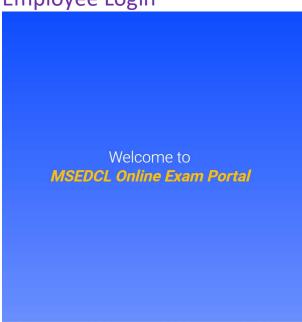
User Manual

(Version 1.0.0)

Website (URL):-

https://exam.mahadiscom.in/exam

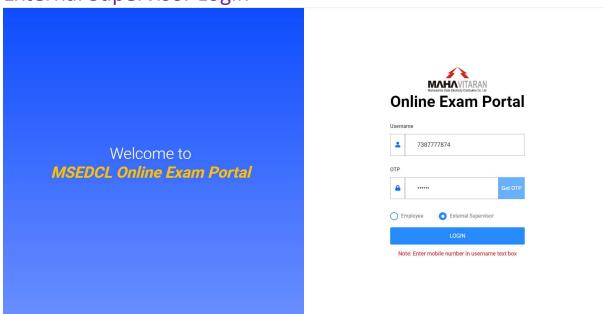
Employee Login





User can login to 'Exam Portal' by entering his 'Employee Portal' login credentials. Enter CPF number in 'Username' textbox and password in 'Password' textbox. Click on LOGIN button.

External Supervisor Login

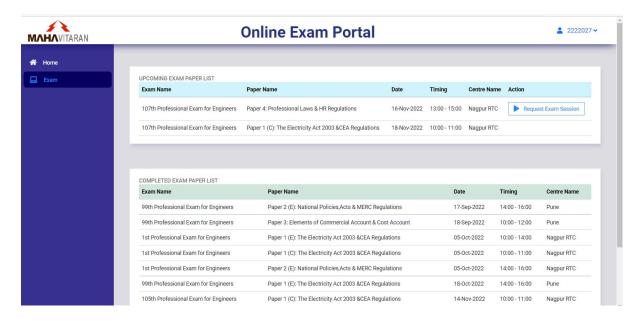


Select 'External Supervisor' radio button.

Enter 10 digit mobile number in 'Username' textbox. Click on 'Get OTP' button.

Enter OTP value received in mobile phone and click on LOGIN button.

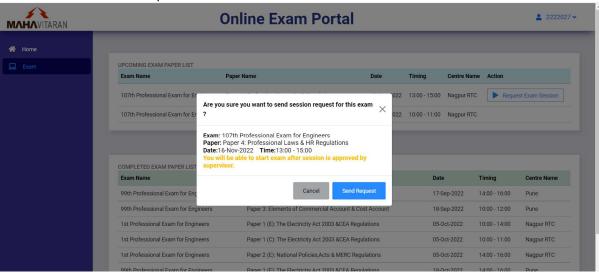
4] Role: Examinee



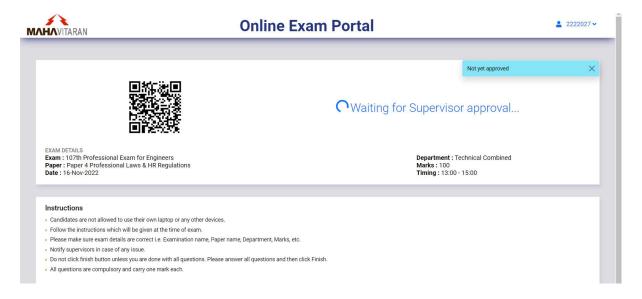
Click on 'Exam Menu'.

Examinee can see exam paper list.

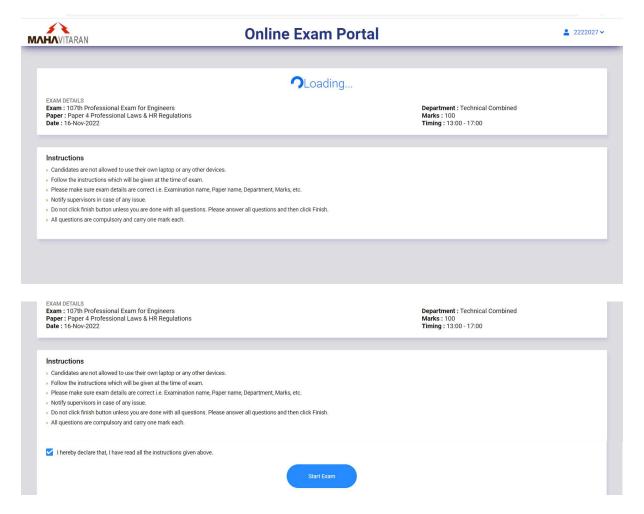
Examinee will click on 'Request Exam Session' button.



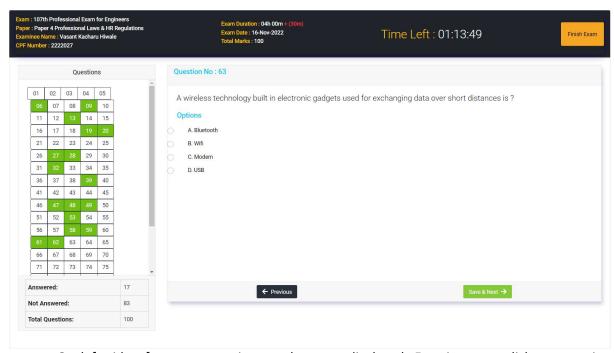
Confirmation dialog box will appear on screen. Click on 'Send Request' button.



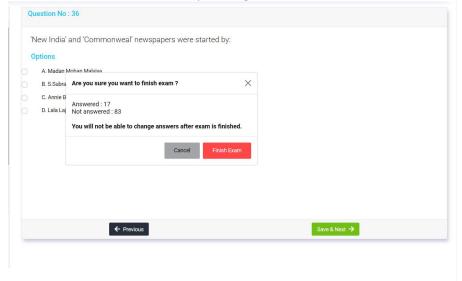
Examinee will call supervisor to approve the session request. Supervisor will approve the session request.



Read all instructions carefully and tick the checkbox. Click on 'Start Exam' button to start the exam.



On left side of screen, question numbers are displayed. Examinee can click on question number and select the answer by selecting radio button. Then he need to click on 'Save & Next' button. All answered questions will be turned into green colour background. Examinee can jump to any question by clicking on question number. Summary of exam questions is displayed on left bottom side. Examinee can finish the exam by clicking 'Finish Exam' button.



Confirmation dialog box will appear on screen after click on 'Finish Exam' button. Click in 'Finish Exam' button.

